



EU Projects

Get started
with EU projects,
find funding and partners

Introduction



Detailed proposal



Step 1: Find an Opportunity



Step 3: Project Implementation



Monitoring and Evaluation



Step 4: Finding Partners



Step 5: Check Lists for Proposals



Introduction

Why to apply for EU funding?

- you have a great idea,
- you want to collaborate with partners,
- you want to stay competitive and up-to-date,
- you need R&D money,

but

- you don't have the money
- your money might not be enough
- your partners don't have enough money

and

- additional money certainly helps.



Step 1: Find an Opportunity

Identify potential EU project funding sources in 2021-2027 by EACEA:

- **Erasmus+** : education, training, youth, sport
- **CERV**: Citizens, Equality, Rights and Values
- **Creative Europe**: culture and audiovisual sectors
- **European Solidarity Corps**: solidarity: young people and organisations
- **Intra-Africa Academic Mobility Scheme**
- **Pilot Projects and Preparatory Actions (PPPAs)**



Which programme fits your goals?

Citizens, Equality, Rights and Values Programme (CERV)

Aims:

- to protect and promote Union rights and values
- contribute to sustain and further develop open, rights-based, democratic, equal and inclusive societies based on the rule of law.

CERV consists of four strands:

- (1) Union Values
- (2) Equality, Rights and Gender Equality
- (3) Citizens' engagement and participation
 - town-twinning
- (4) Daphne (fighting violence)

Example: Free Press under Pressure (Meerssen)



Which programme fits your goals?

Erasmus+

mobility and cooperation opportunities in:

higher education

vocational education and training

- school education
- adult education
- youth
- sport

Example: Career Counseling Practical Approach

CAREER COUNSELLING PRACTICAL APPROACH

Współfinansowane przez Unię Europejską
Co-funded by the European Union

Zespół Szkół Ponadpodstawowych w Chojnie
Stowarzyszenie Douzelage w Chojnie
PUB POMOT Sp. z o.o. w Chojnie

Partnerzy projektu:

- Közseg Lutheran High School
Közseg Testvérvárosi Egyesület
- Scoala Gimnaziala "Petru Musat"
- SMART IDEA
- Selçuklu Mehmet Sami Ramazanoğlu A.Ş.
CedİBik İncele BirlikteK Derneği

ZESPÓŁ SZKÓŁ
PONADPODSTAWOWYCH
w CHOJNIE

Detailed information and guides to CERV

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/programmes/cerv>

The screenshot shows the EU Funding & Tenders Portal. The header includes the European Commission logo and the text "EU Funding & Tenders Portal". A navigation menu is visible with options: Home, Funding (selected), Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar is located on the right side of the navigation menu. The main content area is titled "Citizens, Equality, Rights and Values Programme (CERV)". It features a sidebar with a "Funding" dropdown menu containing options like "Calls for proposals", "Participant register", "Partner search", "EU programmes", "Funding updates", and "Horizon4Ukraine". The main content area includes a search bar for calls for proposals, a "View (50)" button, and a section titled "Projects & Results" with a "Check dashboard" link. A footer section mentions "Citizens, Equality, Rights and Values programme consists of four strands:" and lists "(1) Union Values" and "(2) Equality, Rights and Gender Equality".

European Commission | EU Funding & Tenders Portal

Sign in EN

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Search... Q

Home > Funding

Calls for proposals

Citizens, Equality, Rights and Values Programme (CERV)

Participant register

Partner search

EU programmes

Funding updates

Horizon4Ukraine

Search calls for proposals by keywords, programme parts, ... View (50)

⚠️ Calls for Tenders are not available when you have selected a programme See all Calls for tenders published by EC

Citizens, Equality, Rights and Values programme consists of four strands:

(1) Union Values

(2) Equality, Rights and Gender Equality

Projects & Results

See the work done in past and ongoing projects. View the statistics on proposals, success rates, funded projects and participants.

Check dashboard


Follow the latest progress and get involved:

🌐 Conference 'European Steel: The Wind of Change', 31 January 2018

Detailed information and guides to Erasmus+

<https://erasmus-plus.ec.europa.eu/>

An official website of the European Union How do you know? ▾


 EN English

Erasmus+

EU programme for education, training, youth and sport

Home About Erasmus+ ▲ Opportunities ▼ Programme Guide Resources and tools ▼ What's new? ▼ Projects ▼

- What is Erasmus+?**
Erasmus+ is the EU's programme to support education, training, youth and sport in Europe.
- How to take part**
Overview of how to participate in Erasmus+.
- How Erasmus+ is managed**
Budget, monitoring, main management bodies.
- History, funding and future**
From Erasmus to Erasmus+: how the programme is evolving.

 Prezi

Step 2: Create your EU Login account

Click on "Sign in" and create an account

The screenshot shows the EU Login interface. At the top left, it says "EU Login" with the tagline "One account, many EU services". A language dropdown menu is set to "English (en)". The main heading is "Funding & Tenders Portal requires you to authenticate" followed by "Sign in to continue". Below this is a form with the label "Enter your e-mail address or unique identifier" and a text input field. There are two buttons: "Create an account" and "Next >". Below the form, it says "Or" and provides information about third-party sign-in options with a "Read more" link. At the bottom, there is a "Sign in with your eID" button. A footer note says "Easy, fast and secure: download the EU Login app".

Create an account

[Help for external users](#)

First name

Last name

E-mail

Confirm e-mail

E-mail language

By checking this box, you acknowledge that you have read and understood the [privacy statement](#)

Create an account

Cancel

Step 3: Register your organisation and get your PIC

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>

In order to be able to participate in an EU grant or tender procedure your organization needs to get a Participant Identification Code (PIC) via the Participant Register.



Video:
<https://www.youtube.com/watch?v=fp86eFuo1Z0&t=129s>

The screenshot shows the 'Participant Register' page on the EU Funding & Tenders Portal. The page header includes the European Commission logo and the title 'EU Funding & Tenders Portal'. A navigation menu contains links for Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. The breadcrumb trail is 'Home > Funding > Participant Register'. The main heading is 'Participant Register'. An information icon indicates that the register is now multilingual. The text explains that organizations need to be registered and have a 9-digit PIC to participate in calls for proposals or tenders with eSubmission. It also provides a search function for already registered organizations and a 'Register your organisation' button. A note at the bottom states that the registration process can be suspended at any time.

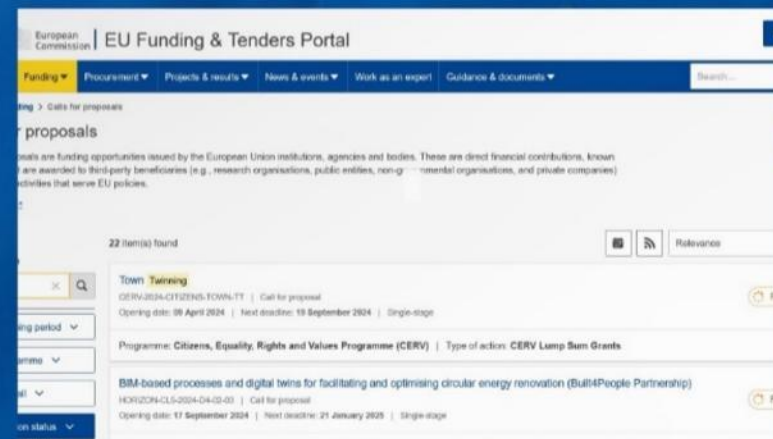
Step 4: Check Calls for Proposals

European Commission's Funding & Tender Opportunities Portal (F&TP)

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

Video: https://www.eacea.ec.europa.eu/grants/how-get-grant_en

Publication (PDF):



<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/calls-for-proposals?order=DESC&pageNumber=1&pageSize=50&sortBy=startDate&keywords=twinning&status=31094501,31094502>

Step 5: Find Partners

"The more the merrier."

- how many?
- reliable
- committed



European Commission | EU Funding & Tenders Portal | IT How To

Getting Started | Participate | Grants | Experts | Roles & Access Rights | IT Releases | Additional information

/ IT How to / How to participate

Find partners

Find a call | **Find partners** | Register an organisation | Submit a proposal | Follow up your proposal

Table of contents

- Search for partners
 - Search fields and some tips
 - Search Results
 - See organisation profile
 - Projects list
 - Find requests for partners
 - Partner Search section of the topic page
 - List of Partner Search announcements
 - Add a Partner Search announcement
- Manage your organisation partner search profile
 - Accessing your organisation profile
 - Editing your organisation profile
 - Understanding Keywords/tags
 - Unpublishing/Republishing your Partner Search

Related pages

- Getting started
- My Person Profile
- Submit a proposal

Online Manual

- Apply with partners or as individuals



<https://webgate.ec.europa.eu/funding-tenders-opportunities/display/IT/Find+partners>

Step 6: Create your proposal

- Understand and adhere to EU regulations while structuring project proposals to ensure compliance and eligibility.
- Take 'Priorities' into consideration.
- Plan collaboration with partners

The screenshot shows a navigation menu at the top with four items: 'Erasmus+ Programme Guide', 'Part A: General information about the Erasmus+ Programme', 'Part B - Information about the actions covered by this guide', 'Part C - Information for applicants', and 'Part D - Glossary of terms'. The 'Part A' menu item is selected and highlighted in blue. Below the menu, the page content is displayed in a light grey box. On the left side of this box, there is a vertical list of navigation links: 'Part A: General information about the Erasmus+ Programme', 'What are the objectives of the Erasmus+ Programme?', 'Priorities of the Erasmus+ Programme' (which is underlined), 'Important features of the Erasmus+ Programme', 'What is the structure of the Erasmus+ Programme?', 'What is the budget?', 'Who implements the Erasmus+ Programme?', 'Who can participate in the Erasmus+ Programme?', and 'Eligible countries'. The main content area on the right is titled 'Priorities of the Erasmus+ Programme' and contains a sub-section 'Inclusion and Diversity'. The text under this sub-section explains that the programme aims to promote equal opportunities and access, inclusion, diversity, and fairness across all its actions. It states that organisations and participants with fewer opportunities are at the heart of these objectives and that the programme puts mechanisms and resources at their disposal. It also mentions that National Agencies are vital in supporting projects with a view to being as inclusive and diverse as possible, and that they will draw up inclusion and diversity plans to address the needs of participants with fewer opportunities. Finally, it notes that SALTO Resource Centres are also key players in promoting and rolling out inclusion and diversity measures, particularly in gathering knowledge and conceiving and running capacity-building activities for National Agency staff and programme.

Detailed proposal

The EU funding applications are known for being very thorough, but they also help you to crystallise your project idea and make a proper plan.

- Activities
- Financial plan
- Deadline

Expert help available: your national agency, trainings, funding agencies, universities, RTOs and consulting companies.



Step 7: Project Implementation

Efficiently execute and manage EU projects, ensuring adherence to timelines and project objectives.

CAREER COUNSELING Task File

Fájl Szerkesztés Nézet Beszúrás Formázás Adatok Eszközök Bővítmények Súgó

100% 123 Alapó... 10

H1

Tasks details

Today: 7. 4. 2024

How to share a file: LINK

Output number	Responsible	Task	Deadline	Due days	Date done	Result 1	Result 2	Result
WP2	ALL	A2/1 Defining subject areas that each partner will create lesson materials	10.10.2022		24.9.2022	Categories and tasks for partners		
	ZSP	LOGO CREATION	20.10.2022		20.10.2022	Link		
WP2	KOTE	A2/2 Preparation of template document to collect the lesson materials from partners	08.11.2022		08.11.2022	Lesson Plan ui.docx		
WP2	ZSP	A1 Preparation of the online platform	25.11.2022		23.11.2022			
WP2	ZSP	Preparation of the E-learning interface text for translation	01.04.2023		1.4.2023			
WP2	DOUZELAGE +KOTE	A2/4 Evaluation of collected materials	31.01.2023		31.1.2023			
WP2	ALL	A2/4 UPDATE and Improvement of collected materials	11.02.2023		11.2.2023			
WP2	SMART	A1/1 Preparation of guidelines on how to use online platform	03.03.2023		3.3.2023			
WP2	SMART	A1/2 Organizing online training for partners on how to use the online platform	03.03.2023		3.3.2023			
WP2	ALL	A2/5 Translation of materials into partner languages	11.03.2023		11.3.2023			
WP2	ALL	A2/3 Collecting lesson materials (60)from teachers + ONLINE meeting 12th of January 2023 15.00 CET	15.03.2023		31.5.2023	Lesson plans matrix (responsibilities and results)	LINK	Folder for creat plans
WP2	ZSP	A2/6 Uploading ready materials to the platform	15.03.2023		1.6.2023			
WP2	SMART	A3 LTT SLOVENIA 11-17.6.2023	11.06.2023		11.6.2023			

INTRO CONTACTS TASKS MEETINGS GANTT TIMESHEETS Dissemination TEMPLATES DISSEMINATION PLAN PROJEC

Monitoring and Evaluation

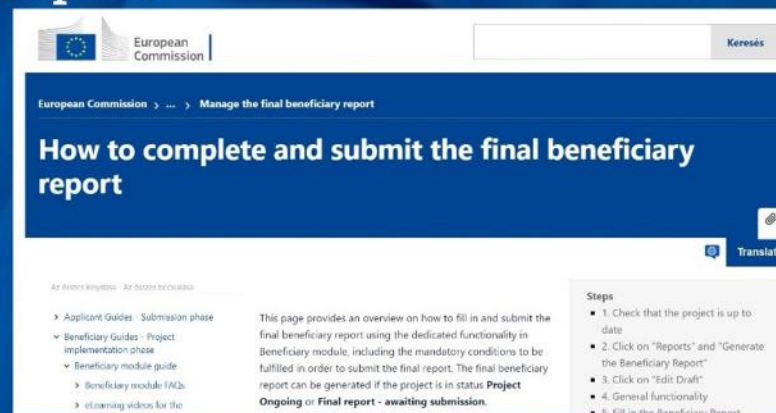
Implement thorough monitoring and evaluation processes to track project progress and measure impact effectively.

Final Report - detailed guide:

<https://wikis.ec.europa.eu/display/NAITDOC/How+to+complete+and+submit+the+final+beneficiary+report>

Problems?

Contact your National Agency



The screenshot shows a webpage from the European Commission. The header includes the European Commission logo and a search bar. The main heading is "How to complete and submit the final beneficiary report". Below the heading, there is a "Translate" button. The page content includes a navigation menu on the left with items like "Applicant Guides - Submission phase" and "Beneficiary Guides - Project implementation phase". The main text area contains a paragraph explaining the purpose of the page: "This page provides an overview on how to fill in and submit the final beneficiary report using the dedicated functionality in Beneficiary module, including the mandatory conditions to be fulfilled in order to submit the final report. The final beneficiary report can be generated if the project is in status **Project Ongoing** or **Final report - awaiting submission**." On the right side, there is a "Steps" section with a list of five numbered steps: 1. Check that the project is up to date; 2. Click on "Reports" and "Generate the Beneficiary Report"; 3. Click on "Edit Draft"; 4. General functionality; 5. Fill in the Beneficiary Report.

Thank you for your attention!



Ágnes Lepold
Kőszeg Town-Twinning Association

Douzelage GM, Sherborne, 2024

